Melora Lee

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**EDUCATION**

**BA, Accounting, and Russian** *expected graduation year*2027

***Gustavus Adolphus College*** GPA: [3.7/4]

* Will graduate with 150 credits and be eligible to take the Certified Public Accountant exam
* Awarded the Dean’s List and Inclusive Excellence Award

**DEAN’S SCHOLARSHIP**

* Recognizes students who show significant academic achievement, service, or leadership

in their high schools, churches, and communities.

**PAUL RUCKER SCHOLARSHIP**

* Recognizes students who bring cultural diversity to campus.

**LEADERSHIP & ACTIVITIES**

**Model United Nations – *Treasurer*** *Fall* 2024

* Responsible for budgeting and planning trips to conferences in Chicago and Minneapolis,

managing a budget of $5,000, maintaining club financial statements, and representing Gustavus

at competitions with public speaking, writing, and debate skills.

**Student Senate** – ***Finance Committee Voting Member*** *Fall* 2024

* Responsible for strategically allocating an annual budget of over $300,000 for student

organizations and projects through meetings with fellow members of the senate and committee.

**Gustavus Mentoring Program** – ***Mentee*** *Fall* 2024

* Will connect with a matched mentor and meet for at least 2 hours per month to receive coaching

on developing interpersonal, professional, and leadership skills.

**WORK HISTORY**

**Gustavus Technology Services – *Consulting Assistant***  *May* 2024 *- Present*  

* Troubleshooted using a top-down approach and asking pertinent questions.
* Prepared employee technology including backup and restoration of data and setup of hardware.
* Wrote, revised, and edited technology help articles.

**Gustavus Technology Services – *Helpline Assistant*** *January* 2024 - *May* 2024

* Provided technical assistance and support to Gustavus students, staff, and faculty.
* Participated in stakeholder meetings regarding website re-design.
* Resolved issues regarding hardware, software, the campus network, accounts, and email.

**CERTIFICATIONS**

**BCG Strategy Consulting Job Simulation** *January* 2024

* Conducted market research to determine the feasibility of the proposed solution.
* Used Excel to build a model to predict the potential profitability of the proposed solution.
* Communicated a summary of key findings in a clear presentation to stakeholders.

**KPMG U.S. Career Catalyst: Advisory** *May* 2024

* Completed a job simulation involving exploring the world of advisory at KPMG.
* Developed Excel Skills by creating pivot tables to understand different data points.
* Advanced my skills in creative thinking, hypothesis-driven thinking, and proactivity.

**SUMMARY OF QUALIFICATIONS**

Seeking to leverage skills in accounting and technology with my interest in international business operations, etiquette, strategy, and foreign languages in a large organization. Ability to communicate and problem-solve, demonstrated by leadership positions in Technology Services, ModelUN, and Student Senate.

***Core Competencies:***

Financial Management│ Communication│ International Business Technology

**REFERENCES**



Artur Pietka

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